Step 1: Go to www.charleston-sc.gov/recreation

Step 2: There are 3 areas to access our online registration platform, Webtrac.

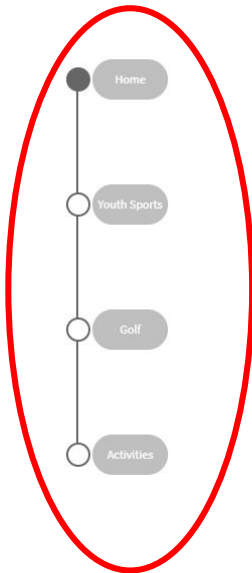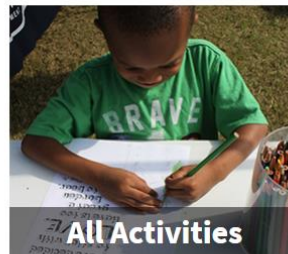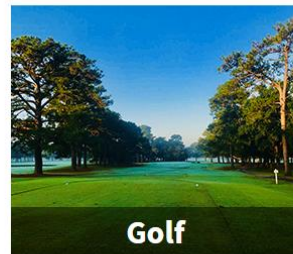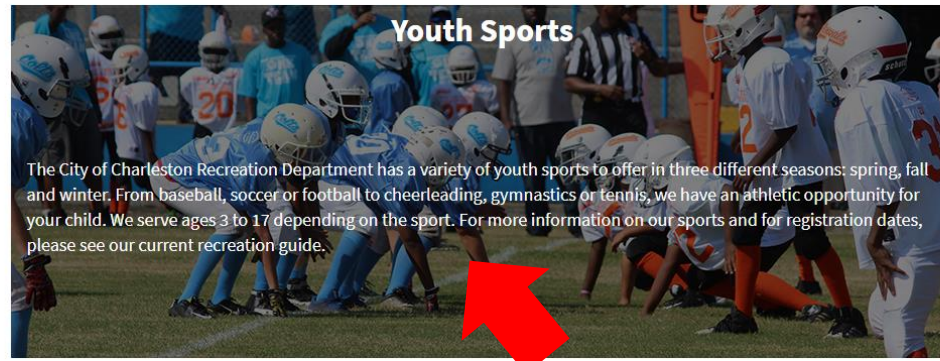Step 3: Click "Login" and enter your username and password. If you have forgotten your username or password, click the first or second link and follow the Forgot Your Username or Password steps. If you don't have an account, please click the third link to create an account. ***If you have gone into any city facility before and attempted to or successfully registered for a sport or program, you most likely have an account already. PLEASE DON'T CREATE A SECOND ACCOUNT VIA RECREATION ONLINE (WEBTRAC). If you're not sure, please call (843) 724-7327 to verify if you already have an account or not. It may take 24-72 hours for your household to process and transactions to be made online. Please call (843) 724-7327 if you have any registration questions.**

Step 4: Click on the area that your activity falls under (Youth Sports, Adult Sports, All Activities, or Golf) to be redirected to more specific activities. You can click on the picture or click on the scroll along the left-hand side. Hover over each picture to get a description of the activities offered.

Youth Sports

The City of Charleston Recreation Department has a variety of youth sports to offer in three different seasons: spring, fall and winter. From baseball, soccer or football to cheerleading, gymnastics or tennis, we have an athletic opportunity for your child. We serve ages 3 to 17 depending on the sport. For more information on our sports and for registration dates, please see our current recreation guide.

Home

Youth Sports

Golf

Activities

Golf

All Activities

Adult Sports

Once you click on your activity area, you will be redirected to a breakdown to help you find your activity more easily. Click on the picture that your activity falls under to be taken to the registration details page.

Youth Sports
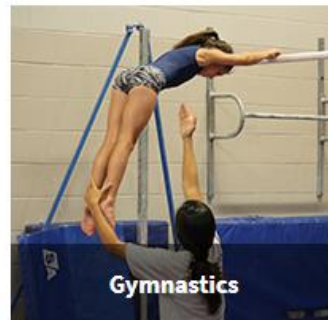
ABC Developmental Programs

Winter Sports

Tennis

Gymnastics

Aquatics

Camps and Clinics

Step 5: Find the activity you would like to register for and click the green plus sign to "Add to Cart". You can search for an activity by typing in the "Activity Number", clicking on a "Type", selecting a "Location", or narrowing it down by "Age" or "Gender". You can also search by keywords. The most accurate search is by Activity Number. **If you are registering for youth sports, please verify that you have clicked on the correct area and age group for participation.**

Add To Cart

If you see a green plus sign under "Add to Cart", it means that there are still spots available in that activity. The Status in the activity's last column will say "Available".
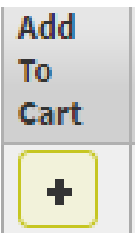
Add To Cart

If you see a yellow plus sign under "Add to Cart", it means that there is only a waitlist available for that activity. You can click to be added to the waitlist, but will not be charged unless you are pulled off the waitlist. The Status in the activity's last column will say "Waitlist" in yellow.

Add To Cart

If you see a red X under "Add to Cart", it means that the activity is full and they are not accepting anymore registrants. Please call location of your activity for further questions. The Status in the activity's last column will say "Full" in red.

Step 6: Click "Add to Cart" in the green panel at the bottom of the screen.
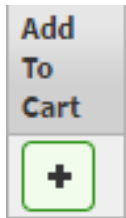
Flag Football WTR (5-6) Peninsula - *110302*

Games will be played on Saturdays at Ackerman Park. The City of Charleston will provide long sleeve t-shirts for participants to keep.
Some games may take place on weeknights. Practices will start in December and games will start in January.

Add To Cart	Activity	Description	Meet Days	Dates	Times	Locations	Ages	Price	Status
−	110302-1	Flag FB WTR 5-6 Pen	M, Tu, W, Th, F, Sa	12/01/2019 -03/07/2020	4:00 pm - 7:00 pm	Ackerman Park	5-6	$50.00/$75.00	Available

Flag Football WTR (7-8) Peninsula - *110303*

Games will be played on Saturdays at Ackerman Park. The City of Charleston will provide long sleeve t-shirts for participants to keep.
Some games may take place on weeknights. Practices will start in December and games will start in January.

Add To Cart	Activity	Description	Meet Days	Dates	Times	Locations	Ages	Price	Status
+	110303-1	Flag FB WTR 7-8 Pen	M, Tu, W, Th, F, Sa	12/01/2019 -03/07/2020	4:00 pm - 7:00 pm	Ackerman Park	7-8	$50.00/$75.00	Available

Flag Football WTR (9-10) Peninsula - *110304*

Games will be played on Saturdays at Ackerman Park. The City of Charleston will provide long sleeve t-shirts for participants to keep.
Some games may take place on weeknights. Practices will start in December and games will start in January.

Add To Cart	Activity	Description	Meet Days	Dates	Times	Locations	Ages	Price	Status

Flag FB WTR 5-6 Pen (110302-1)

[Add To Cart] [Clear Selection]

Step 7: Select the activity that applies to the specific member in the household participating and click "Continue".

AS CISL COED Div (120210-2)

AS CISL COED Div (120210-2)

Continue   Cancel

Step 8: Please read over the waiver, click "I agree with the above", and then click "Continue".

AS CISL COED Div (120210-2) for ▮▮▮▮▮▮▮▮▮

Waivers

12/04/2019 AS CISL COED Div Release of Liability for Adult Participants (Please read before signing) IN CONSIDERATION OF (participants name) BethanyDoman, my being allowed to participate in any way in the City of Charleston, Department of Recreation program; related events and activities, the undersigned acknowledges, appreciates, and agrees that: The risk of injury from the activities involved in these programs is significant, including the potential for permanent disability and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist; and, I myself, my spouse, my child, and on behalf of my/our heirs, assigns, personal representatives and next of kin, HEREBY RELEASE THE other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event (HEREIN AFTERWARDS REFERED TO AS RELEASEES), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property incident to my child's involvement or participation in these programs which includes transporting my child to and from such programs, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, to the fullest extent permitted by law. FOR MYSELF, SPOUSE, AND CHILD, I KNOWINGLY AND FREELY ASSUME ALL RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my child's participation; and, I willingly agree to comply with the program's stated and customary terms and conditions for participation. If I observe any unusual significant concern in my readiness for participation and/or in the program itself, I will remove my self from participation and bring such attention of the nearest official immediately; and, I, for myself, my spouse, my child, and on behalf of my/our heirs, assigns, personal representatives and next of kin, HEREBY INDEMNIFY AND HOLD HARMLESS all the above Releasees from any and all liabilities incident to my involvement or participant in these programs, EVEN IF ARISING FROM THEIR NEGLIGENCE, to the fullest extent permitted by law. I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARY WITHOUT AND INDUCEMENT. X_____ / _____ / _____ (Participant Signature) (Printed Name) Date Signed

☐ I agree with the above *

[**Continue**] [Cancel]

Step 9: Review your cart to verify you have the correct activity. From this screen, you can view and pay for old balances or continue shopping if you need to add anything else. If everything is ready, click "Proceed to Checkout".

Shopping Cart

Showing 1 To 1   Total Results (1)

	Description	Name	Total Fees		
✖	AS CISL COED Div (120210-2) (Enrolled)	Bethany	$ 30.00	🏷	◄
	Grand Total Fees Due		$ 30.00		
	Total Old Balances Not in Shopping Cart		▮▮▮▮		

Apply Coupon/Gift Certificate/Punch Payment/Reward

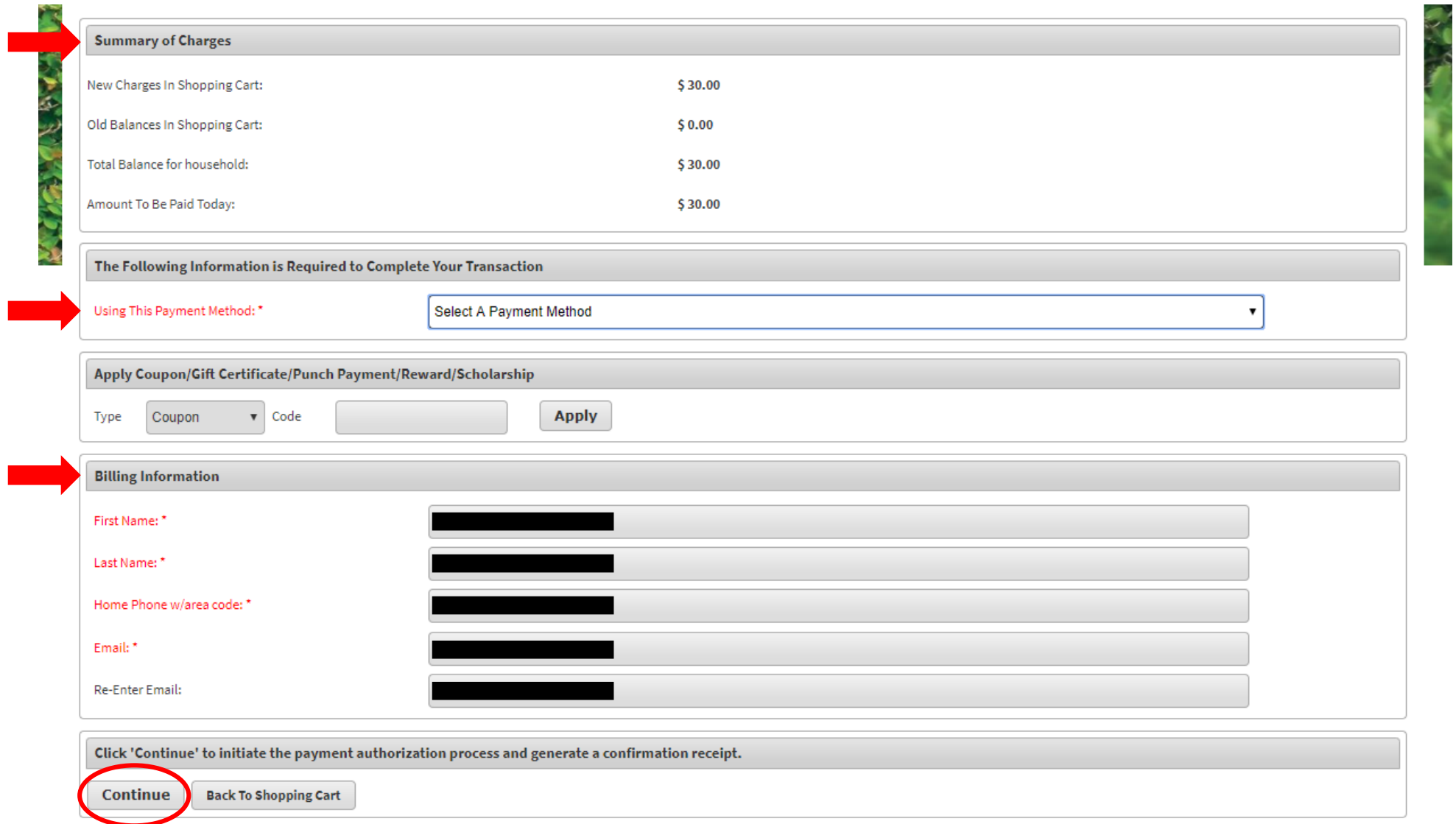Type [Coupon ▼] Code [   ]   **Apply**

Proceed To Checkout   **Continue Shopping**   **Pay Old Balances**   **Empty Cart**

Step 10: This is the final screen and last chance to make changes to your cart if necessary. View a Summary of Charges, including old balances. Select a Payment Method and follow the corresponding steps, fill out your Billing Information, then click "Continue" to initiate the payment process and generate a confirmation receipt. Registration will not be processed until payment information is entered and you receive a receipt.

Summary of Charges

New Charges In Shopping Cart:	$ 30.00
Old Balances In Shopping Cart:	$ 0.00
Total Balance for household:	$ 30.00
Amount To Be Paid Today:	$ 30.00

The Following Information is Required to Complete Your Transaction

Using This Payment Method: *   Select A Payment Method ▼

Apply Coupon/Gift Certificate/Punch Payment/Reward/Scholarship

Type   Coupon ▼   Code [   ]   **Apply**

Billing Information

First Name: *

Last Name: *

Home Phone w/area code: *

Email: *

Re-Enter Email:

Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.

Continue   **Back To Shopping Cart**

10 Steps to Registration

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Step 2: There are 3 areas to access our online registration platform, Webtrac.

Step 3: Click "Login" and enter your username and password. If you have forgotten your username or password, click the first or second link and follow the Forgot Your Username or Password steps. If you don't have an account, please click the third link to create an account. ***If you have gone into any city facility before and attempted to or successfully registered for a sport or program, you most likely have an account already. PLEASE DON'T CREATE A SECOND ACCOUNT VIA RECREATION ONLINE (WEBTRAC). If you're not sure, please call (843) 724-7327 to verify if you already have an account or not. It may take 24-72 hours for your household to process and transactions to be made online. Please call (843) 724-7327 if you have any registration questions.**

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